



Cutenhoe Hill Primary School and Nursery

NURSERY ADMISSIONS FORM

YOUR CHILD'S CORE INFORMATION

Legal First Name		Legal Surname	
Middle Name(s)		Name Known By	
Date of Birth		Gender	
Permanent Address:			
	Post Code:		
Who also lives at this address, please ✓			
☐ Mum	☐ Dad	☐ Carer	☐ Other Adult ☐ Siblings

Parent / Carer information

Title:		Legal First Name:	
Legal Surname:		Relationship to child	
PARENTAL RESPONSIBILITY	☐ Yes	☐ No	CONTACT PRIORITY ☐ 1 ST CONTACT ☐ 2 ND CONTACT
Permanent Address (if different)			
	Post Code:		
Mobile Number			
Home/Work Number			
Email Address			

Additional Parent / Carer information

Title:		Legal First Name:	
Legal Surname:		Relationship to child	
PARENTAL RESPONSIBILITY	☐ Yes	☐ No	CONTACT PRIORITY ☐ 1 ST CONTACT ☐ 2 ND CONTACT
Permanent Address (if different)			
	Post Code:		
Mobile Number			
Home/Work Number			
Email Address			

Siblings –

Does your child have any brothers or sisters?

Full name	Date of Birth	Male / Female

Meal and Dietary Arrangements – please tick ✓

Lunchtime Meal Arrangements	Dietary Requirements
☐ School Meal ☐ Packed Lunch ☐ Free School Meal Please Note: ALL children in Reception, Year 1 and Year 2 are entitled to Free School Meals	☐ Vegetarian (no meat or fish) ☐ Fish and Dairy (no meat) ☐ Halal ☐ No pork ☐ No special Requirements ☐ Other.....

Medical Details

Medical Practice & Address		
Telephone Number		
Please indicate below any health / medical problems (supported by doctors letter) that the school should be aware of (i.e. allergies, asthma etc)		
<i>If your child has any declared allergies, you will be required to complete a catering dietary requirement form before they can be provided with a school meal. This is essential to ensure their safety and that appropriate dietary arrangements are in place.</i>		
Does your child wear glasses / hearing aid? If yes, please ✓		
☐ Glasses	☐ Hearing Aid	☐ Both

Ethnic Background

Our ethnic background describes how we think of ourselves. This may be based on many things, including our skin colour, language, culture or family history.

White

- ☐ British
- ☐ Irish
- ☐ Traveller of Irish Heritage
- ☐ Gypsy Roma
- ☐ Turkish
- ☐ Turkish Cypriot
- ☐ White Other

Mixed / Dual

- ☐ White and Black Caribbean
- ☐ White and Black African
- ☐ White and Asian
- ☐ Any other mixed background

Asian or Asian British

- ☐ Indian
- ☐ Pakistani
- ☐ Bangladeshi
- ☐ Kashmiri
- ☐ Other Asian

Black or Black British

- ☐ Caribbean
- ☐ African
- ☐ Any other Black background

Chinese

- ☐ Chinese

Other Ethnic Group

(Please Specify)

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Language / Religion

First Language	Language Spoken at Home
Other Languages Spoken	Religion
Country of Birth	Entry to the UK date (if applicable)
Nationality	

Travel – Please state only the **MAIN** way you travel to school

☐ Walk	☐ Car	☐ Bicycle	☐ Public Transport	☐ Other
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Collecting children from school

If someone different is collecting your child, and the teacher does not already know this person, staff will ask for a password as a way of being able to identify them.

Password to be used for collection	
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Please note

If a message is given to a member of the admin team during the school day, it may not be possible for the message to be given to the class teacher before it is time to go home.

In these circumstances, class teachers will bring the child to the school office (once all the other children have been dismissed) for clarification of this before sending the child home.

Your Child's Current / Previous Nursery or Pre School setting

Name of Nursery			
Address			
Is your child currently attending this school	☐ Yes	☐ No	

Means of Contact

I give permission for the school to contact me via email, text messaging, Dojo messages, mobile or letter

☐ Yes

☐ No

Data Protection Act 2018

The school is registered under the Data Protection Act for holding personal data. The school has a duty to protect this information and to keep it up to date. The school is required to share some of the data with the Local Education Authority and with the DfES.

Signed

Date

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Is your child talking?

☐ Yes

☐ No

Is your child toilet trained?

☐ Yes

☐ No

Your child will be offered either a morning or afternoon place depending on availability.

Nursery preference

☐ AM Session

☐ PM Session

Does your child have an item that they usually use as a comforter i.e. teddy / dummy?

☐ Yes

☐ No

If yes, please give details

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Permissions sheet to be completed by Parent / Carer

Child's Name	
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Photographic Images

- Photographs and video images within school
- Photographs in the school brochure, profile and other printed publications we produce for promotional purposes
- Photographs in newspapers, with name
- Images on the school website
- Images on social media

I give permission for my child's image to be used for the purposes listed above.

☐ Yes

☐ No

Use of the Internet

As part of your child's learning and development, they may have the opportunity to access the internet. Your child will be supervised and all websites are evaluated by staff before they are used. Your child will be encouraged to use the internet safely and appropriately and sanctions will be issued should your child misuse the internet.

I give permission for my child to use the internet

☐ Yes

☐ No

Educational Visits (within walking distance)

In order to fulfil curriculum requirements, we may undertake short educational activities off site, such as swimming, shopping surveys, visit to a local park. These visits will be carefully planned and supervised.

I give permission for my child to take part in educational visits within Luton and I am aware I will be notified of any other trips outside Luton

☐ Yes

☐ No

Reading Books

Books are our most expensive resources. Your child will have the opportunity to take home books to read and share with you. Should a book get lost or damaged a voluntary contribution of £4.00 is suggested to cover the cost of replacing the book/s.

Activities Involving Food

As part of our wider curriculum, children will undertake activities such as cooking and food tasting.

Please indicate below if your child has any allergies or dietary requirements that school should be aware of.

Dietary Requirements	
Allergies Must be supported by a Doctor's Letter	
Signed parent/carers	

Home School Agreement 2026 / 27

At Cutenhoe Hill Primary School, we recognise each child as an individual, and aim to give all children every opportunity to realise their full potential. We believe that a close partnership between the school, parents and the child is essential if we are to achieve this aim.

It is therefore an expectation that all parents who wish their children to attend Cutenhoe Hill Primary School will support our Home School Agreement.

Pupil

The Responsibilities of the Child

I will:

- Follow the three school rules (Be Kind, Be Safe, Be Positive)
- Be responsible for my school and home learning, completing all tasks as well as I can, asking questions when I do not understand.
- Show that I am willing to work to the best of my ability
- Be respectful towards others and behave in a safe and responsible way.
- Take responsibility for myself and my actions
- Come to school on time, prepared for the day and wearing the correct school uniform
- Have respect by taking good care of the building, equipment and school grounds
- Talk to grown-ups if I have a problem

School

The Responsibilities of the School

At Cutenhoe Hill Primary, we will:

- Provide a safe, secure and caring learning environment, where every child feels valued.
- Teach and encourage children to do their best at all times and achieve their full potential.
- To work in partnership with parents/carers to encourage positive attitudes and behaviour, respect for others and for the environment.
- Provide a broad, balanced and differentiated curriculum through which each child may develop intellectually, socially, emotionally, morally and spiritually.
- Maintain regular and effective communications with parents/carers on all aspects of school life.
- Promote high standards and high expectations of effort and attainment to ensure your child achieves their potential.
- Help your child to develop a sense of responsibility, be considerate of others, and support them to make the right choices.
- Invite parents/carers to attend events that celebrate children's success and achievements.
- Promote good attendance and punctuality

- Keep parents well informed about school life and special events through regular communication and via ClassDojo and the school website.

Parents/Carers

The Responsibilities of the Parents/Carers

All parents/carers will:

- Having chosen Cutenhoe Hill Primary School for your child, accept the school's aims, policies and procedures, positively supporting the school.
- Ensure that your child attends school punctually every day during term time, unless there is a good reason for absence (e.g. illness)
- Ensure your child wears the correct school uniform and follows the school dress code
- Notify the school by email or telephone in the event of absence
- Attend Parents' Evening meetings to discuss your child's progress
- Promptly inform the school of any concerns or problems that may affect your child's learning, behaviour or happiness at school.
- Support your child to complete all home learning, including reading at home, and logging this on the Boom Reader App.
- Respect all members of the school community, abiding by the policy of zero tolerance towards rude and aggressive behaviour
- Regularly read information sent via Class Dojo, posted on the website and school communication via email so that I am kept up-to-date with important details of relevant policies, meetings, events and information about my child.
- Work in partnership with the school
- Contribute payment towards any equipment/school property that has been purposefully damaged, or lost.