



Cutenhoe Hill Primary School & Nursery

# SEND Newsletter

Your Termly Newsletter about our School

**SEND Autumn Term  
Newsletter 2025**

Contact our SEND Team



01582 359412



sendteam@chps.uk



## Meet the Team



Mrs Blackwell

Mainstream SENDCo/Deputy Headteacher



Mrs Ben Khedher

Provision Lead/SENDCo



Miss Royle

SEND Administrator

**Welcome to the first SEND newsletter of the academic year. The children have settled well and are now busy working towards their IEP targets. We are also delighted to welcome Miss Royle, our new SEND Administrator, to the team**

### School rules and expectations

**Expectations for children:** At Cutenhoe Hill Primary, we have high expectations for all children, including those with special educational needs. Children's work is closely matched to their ability and therefore we expect all children to complete the work set. If a child refuses to complete work, the child will be offered a choice to complete the work 'now' or 'later' and will be provided with the appropriate support to be successful. To ensure the child does not miss vital teaching time 'later' will mean that work will be completed over break time and lunchtime if necessary. In some instances, work may be sent home for children to complete.

**Looking after school property:** Our school rules help children to understand the importance of looking after equipment and the school environment. Resources are limited and therefore if a child deliberately damages school equipment parents will be invoiced to cover the cost of a replacement.



## Communication

**Do you have a quick question or query?** Most information will be on your child's year group Class Dojo page such as home learning/units of work for the half term, trips, celebration assemblies and PE days. If you need further clarity, then please ask a member of class staff at drop off or collection. Please be mindful this is a busy time so keep it brief. Other key staff are available at the start and end of the day who may also be able to respond to a quick query or question, such as Family Workers, SENDCos and members of the Senior Leadership Team.

**Do you have something which is more than a quick question or query?** In the first instance, contact your child's class teacher via Class Dojo. Teachers and adults in school are busy supporting and teaching children, and we expect you to receive a response within 48 hours (school days, excluding weekends). If the staff member is part time, you can expect a response on their return to school. To ensure communication is clear, you must only contact one member of staff and await the response. Please do not Dojo multiple staff regarding the same issue as this is not a productive use of time.

All communication, both face to face and online, must be polite and courteous at all times.

**If the situation remains unsolved.** Your next step would be to contact the year leader for your child's year group. To do this, email [admin@chps.uk](mailto:admin@chps.uk) 'for the attention of Year X Leader' and the appropriate member of staff will respond within 48 hours. If your child is in one of our SEND provision classes, please contact Mrs Ben Khedher, our Provision Lead.

**Respectful terminology and use of names:** We are a school of zero tolerance, and we will not tolerate the use of inflammatory language and offensive terms. We also kindly ask that parents refer to staff using their full names e.g. Mrs. Ben Khedher, first names are not appropriate.

## Professional involvement

- Please let us know if your child has a medical / assessment appointment. If you would like support at these meetings, then please give us one week's notice and we will attend with you.
- Please ensure that any reports are shared with us.
- If a child is going to be seen by an external professional at school, we will notify you in advance.
- Generally, after your child is seen by a professional in school, a report will be written. When we receive this report, we will send it directly to you. If you wish to discuss this with us, please make an appointment to do so.

### Agencies

**In our school, we work with the following agencies:**

- Educational Psychology Service (EPS)
- Learning Support Service (LSS)
- NHS Speech and Language Therapy (SALT)
- Magic Words (SALT)
- JKB Consultancy (behaviour support)
- Autism Outreach
- Educational Welfare Team
- Children's Services – Social Care Team
- Paediatric Health team (Edwin Lobo Centre)
- Neurodiversity pathway team
- School Nursing Service
- Child and Adolescent Mental Health Service (CAMHS)
- Play Therapist/Counsellor
- Lady Zia Wernher outreach support.
- Hillrise Provision (in and outreach)

## School Support

Cutenhoe Hill Primary School is a fully inclusive, autism friendly school with visual timetables, regulation stations, access to specialist equipment such as wobble cushions, fiddle toys and slanted boards. All of these are part of our universal offer.

Not all children with a SEND diagnosis have an IEP (Individual Education Plan). If their needs can be met through normal classroom practice, then an IEP is not always required.

Children with EHCPs (Education, Health and Care Plans) require support above and beyond their cohort, requiring bespoke support.

Children with a diagnosis and / or an IEP whose needs can be met within the normal school SEN provision, are not eligible for an EHCP. It is very difficult to obtain an EHCP. SENDCos are provided with an eligibility document so that we can assess whether a child would meet the criteria for an EHCP. The Local Authority will only agree to an EHCP for those children requiring support, above and beyond the vast majority of their mainstream cohort.

Where additional adult support is required (through an EHCP), targeted support is put in place. This may be small group interventions and on occasion 1-1 support. Only on the rare occasion, will a child with an EHCP require full-time 1-1 support. Full time 1-1 support is rarely offered even in special schools. If a child does receive such support, then this is unlikely to be the same 1-1 TA across the school day as we do not want our children to become over reliant on one person.

Please note that our school ethos is 'Learning for life'. One of our important school goals is to prepare children to be independent for when they leave us.

## IEPs

Children with IEPs have a new IEP written every term (autumn, spring and summer). Teachers will arrange a meeting with you to discuss these IEPs where you will be able to contribute to the IEP process and offer your views. Each IEP is reviewed termly before the new IEP is written. If your child has an IEP, then you should have already have attended one of these meetings this term.

## Provisions

At Cutenhoe Hill Primary School we have two provision settings. Firstly, the **Redwood Unit** consists of two classes, Foxes and Squirrels. These classes are for children with an EHCP and places are allocated by the local Authority.

We also have Otters (KS1) and Kestrels (KS2), which are Cutenhoe Hill **SEND classes**. Children identified with additional needs that require support beyond that available in their Mainstream classroom, may spend time working in Otters or Kestrels.



**Squirrels Class,  
Otters Class and  
Soft Play area**



## Facts and Figures

- At Cutenhoe Hill Primary School, 26% of our school population has an IEP (in comparison to 18.2% nationally in primary schools, including special needs schools).
- 14% of our school population have an EHCP in comparison to 5.3% nationally.
- The largest need at Cutenhoe Hill Primary School is speech, language and communication with 49% of children on the SEN register identified as such.
- The second highest identified need at Cutenhoe Hill Primary School is autism at 39.56%.

### **The four main areas of need are:**

*Cognition and Learning*

*Sensory and Physical Needs*

*Communication and Interaction*

*Social Emotional and Mental  
Health*

### **SEND COFFEE MORNING**

***Our SEND Coffee Morning takes  
place between 9am and 10am***

***on***

***Tuesday 25th November 2025.***

***Everyone is welcome***

***We look forward to seeing you***